Date: January 14th, 2025

TO: Greenfield Board of Works and Public Safety

RE: Out of State Travel Training

I am requesting the Board of Works and Public Safety’s approval to send two officers out of state for training. The training will cover Firearms Trafficking and Illicit Trade Arms Investigations. This training is in Lewiston, NY. Lewiston NY is about 71/2 hour drive from here. The officers will travel on January 28th, train on January 29th, and 30th, then travel back. I am asking to use one unmarked police vehicle for this travel, the total cost of training, gas, lodging, and food will not exceed $750.00. This will be paid out of our HSI Account.

Any questions?

Respectfully,

Chief Brian Hartman