



GREENFIELD PARKS AND RECREATION

280 N. Apple Street
Greenfield, Indiana 46140

Parks Dept. Phone: 317-477-4340 Senior Center Phone: 317-477-4343 FAX: 317-477-4341
Website: www.parksingreenfield.com Email: parks_rec@greenfieldin.org

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**Parks
Make
Life
Better!**



March 25, 2025

Board of Public Works & Safety
10 South State Street
Greenfield, IN 46140

Re: Change Order 6 for the Riley Park Shelter House Construction Project

Dear Members,

R. Chavez Construction Co., Inc. is the contractor for the new Riley Park Shelter House located at 210 N. Apple Street. The project is ready for execution of the sixth change order. Because of the funding mechanism and the Board of Works signatures on the contract with R. Chavez, we will be seeking approval for this change order from the Board of Works.

Change Order No. 6 includes the following:

1. Liquidated Damages – 26 days @ \$500/day = \$13,000.00. R. Chavez missed their January 17th Substantial completion date. Substantial completion was achieved on February 24th.
2. Additional work requested: We requested R. Chavez saw cut the sidewalk where the parking lot meets the sidewalk and install a channel drain and run drain tile south. Water is pooling in this area, and is creating a muddy area that could freeze in the winter and become a safety concern. This work will eliminate this pooling. This scope is an increase of \$2,400.00 to the project costs.
3. Additional work requested: We requested R. Chavez seed and straw disturbed areas on the East, North and West lawns. Areas will be amended as needed to allow grass growth. This part of the project was originally under "Owner Provided", R. Chavez costs for this scope was lower than the quote we secured. This scope is an increase of \$2,500.00 to the project costs.
4. Additional work requested: We requested R. Chavez provide and install an address stone as required by the Fire Marshall. This scope is an increase of \$500.00.
5. We requested R. Chavez reimburse for two picnic tables and two benches. The two picnic tables will be installed on the front patio area. The two benches will be installed on the paver area in front of the art installment. This is an increase of \$5,996.00 to the project costs.
6. A deduction in the amount of \$2,000.00 was for removing the additional top soil at Plant Areas as shown in drawings. Drawings called for 12" of planting soil at these areas and 6" of topsoil was figured. We are reducing this to 3" of topsoil as some of the areas were disturbed and needs to be dressed and seeded to reduce erosion. Other areas are covered under the "Owner Provided" section and is included in the landscape plan.

Page 2 of 2

Board of Public Works & Safety
10 South State Street
Greenfield, IN 46140

Re: Change Order No. 6 for the Riley Park Shelter House Construction Project

We are recommending a **motion that Change Order No. 6 be issued to R. Chavez Construction Co., Inc. for the new Riley Park Shelter House in the decrease amount of \$3,554.00.**

Sincerely,



Ellen Kuker
Parks Director

CHANGE ORDER
R. CHAVEZ CONSTRUCTION CO., INC.

PROJECT NAME: Riley Shelter House
 (address:) 280 N. Apple St.
 (city,state,zip:) Greenfield, IN 46140

RCC JOB #: 23-509

C.O. DATE: 3/12/2025

OWNER: City of Greenfield
 (address:) 10 S. State St.
 (city,state,zip:) Greenfield, IN 46140

CHANGE ORDER # 6

CONTRACTOR: R. Chavez Construction
 (address:) 5323 W. Minnesota St.
 (city,state,zip:) Indianapolis, IN 46241
 (contact:) Patrick McMahon 317-600-4801

The Contract is modified as follows:

These costs for additional work outside of the contract scope per the project documents are submitted to offset the fee for liquidated damages.	
1. Liquidated Damages - 26 days @ \$500/day	(\$13,000.00)
2. Sawcut sidewalk at parking lot and install channel drain and run drain tile South. Tile will be daylighted at hillside.	\$2,400.00
3. Seed and straw disturbed areas on the East, North, and West lawns. Areas will be amended as needed to allow grass growth. Seed will be a Fescue and Kentucky Bluegrass mix.	\$2,500.00
4. Provide and install address stone as required by Fire Marshal	\$550.00
5. Reimbursement for 2 picnic tables and 2 benches	\$5,996.00
6. Deduct additional top soil at Plant Areas as shown in drawings - Drawings call for 12" of planting soil at these areas and 6" of topsoil was figured. We are reducing this to 3" of topsoil as the area was still disturbed and needs to be dressed and seeded to reduce erosion.	(\$2,000.00)
Total to deduct from accrued Liquidated Damages Fee	(\$3,554.00)

This Change Order is not valid until signed by R. Chavez Construction and Subcontractor representatives.

Original Contract Amount	\$1,596,500.00
Previously Approved Change Orders	(\$935.00)
Contract Amount Prior to the Change	\$1,595,565.00
Amount of this Change Order	(\$3,554.00)
Current Purchase Order Amount	\$1,592,011.00

The Contract Time will be changed by: _____ **days**

All other terms and conditions of the original Purchase Order remain unchanged and in full force.

RCC Representative: _____
 (typed or printed) Patrick McMahon
 Title: Project Manager
 Date: 3/12/2025

Subcontractor: _____
 (typed or printed) _____
 Title: _____
 Date: _____

PLEASE SIGN AND RETURN TO R. CHAVEZ CONST.