**GREENFIELD BOARD OF PUBLIC WORKS AND SAFETY**

**March 25th 2025**

**10:00 A.M.**

**10 SOUTH STATE STREET**

**COUNCIL CHAMBERS, ROOM 127**

Present: Mayor Guy Titus Kathy Locke Larry Breese Glenna Shelby

Brent Robertson Gregg Morelock

Lori Elmore Penny Lawyer

Tyler Rankins Chief Brian Hartman Glen Morrow Joanie Fitzwater

Charles Gill Ellen Kuker

Chief Jason Horning Nicholas Dezelan

Jane Webb

Mayor Guy Titus called the BOW meeting to order for the purpose of conducting the business for the City of Greenfield, Indiana. Locke moved to approve the minutes of March 11th, 2025 duly seconded by Shelby.

Motion carried viva voce.

**CLERK-TREASURERS OFFICE:**

Clerk-Treasurer Lori Elmore requested approval of the Claims Docket as submitted. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

**CITY ATTORNEY:**

Gregg Morelock requested approval of Resolution No. 2025/032625-BOW adopting Enforcement Response Guide, with the recommendation from Commonwealth Engineers, Inc., be adopted as part of the rules and regulations of the Greenfield Wastewater Utility. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Gregg Morelock requested approval for the Restated Reaffirmation of Memorandum of Understanding between the City of Greenfield and Hancock County Veterans Park, Inc. regarding the landscaping maintenance for the Veterans Memorial Park located at 110 South State Street. Locke moved to approve with the City’s liability not-to-exceed $10,000.00 and the Veterans submit all landscaping maintenance quotes to the BOW for approval, duly seconded by Breese. Motion carried viva voce.

Gregg Morelock requested approval for the Consulting Agreement between the City of Greenfield and Pickett & Associates for website and social media management and implementation to develop credibility and a positive reputation of Greenfield’s offerings to outside communities. This agreement will be in effect April 1st through December 31st, 2025 with a not-to-exceed amount of $40,000.00. Locke moved to approve pending approval for expenditure from the Council, duly seconded by Robertson. Motion carried viva voce.

Gregg Morelock requested approval to table the Build-Operate-Transfer bid for the proposed City Parking Garage to give the Board more time to review the material submitted by the (2) two respondents. Locke moved to continue the matter of the Board’s recommendation for a Build-Operate-Transfer provider to April 22nd at 8:30 am at which time the (2) two respondents will provide presentations and once the meeting has commenced at 10:00 the Board will make a recommendation, duly seconded by Robertson. Motion carried viva voce.

**TRG Development/The Ridge Group**

**GM Development, Cripe, FRP**

Gregg Morelock requested approval to table the Lease Agreement for the parking lot at the southeast corner of State Street and North Street until the next BOW meeting. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

**STREET DEPARTMENT:**

Tyler Rankins requested approval to award Penny’s Florist for the 2025 Flower Endowment with a cost of $2,125.00. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Tyler Rankins requested approval to award 5 Star Property Management for the weed trimming for Park Cemetery with a cost of $1,450.00 per occurrence. Shelby advised to be more careful when weed trimming around the monuments, especially the older one. Chipping damage is occurring where the top and bottom connect. Tyler Rankins stated he will advise them to be more careful. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Tyler Rankins requested approval for the retirement of Wayne Terry, effective April 1st. Wayne has been a great employee and has been with the Street Department for the past (6) years. The Street Department will miss Wayne’s experience greatly and wished him the best. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

Tyler Rankins requested approval to purchase (2) two new traffic counters from Stalker Radar Applied Concepts, Inc. with a cost of $6,878.00. The cost would be split 50/50 between the Street Department and the Police Department. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Tyler Rankins requested approval of the Certificate of Burial Rights which were in circulation.

**POLICE DEPARTMENT:**

Chief Brian Hartman requested approval to auction off the following police vehicle at an upcoming auto auction held by Kesler Schaefer Auto Auction. The money received from the auction is allocated back into the vehicle replacement fund. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce. **2017 Black Chevrolet Tahoe VIN # 1GNSKDEC3HR342389 Mileage 86,818** Chief Brian Hartman requested approval for the retirement of Lieutenant Jimmie Condra, effective March 25th. Lieutenant Condra has served the Greenfield Police Department, the City of Greenfield and its citizens honorably for over (22) twenty-two years. Chief Brian Hartman thanked Jimmie for his service and wished him well in his future endeavors. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Chief Brian Hartman requested the Board declare Lieutenant Jimmie Condra’s duty weapon, Glock 19 handgun Serial #BGZW125, as surplus and award it to him as an appreciation for his years of service. The Board thanked Jimmie for his (22) twenty-two years of service. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Chief Brian Hartman requested approval to purchase a 2025 Chevrolet Tahoe PPV 4x4 pursuit vehicle from Kelley Chevrolet, LLC with a cost of $52,900.00. This vehicle is being specifically purchased to be our Police K-9 vehicle due to the size and capabilities of the vehicle. Chief Brian Hartman is asking to purchase this vehicle without seeking bids, as this vehicle is already priced at the Indiana QPA pricing. Funds are available in their LIT – Public Safety Fund. Locke moved to approve, duly seconded by Breese. Motion carried viva voce.

**ENGINEERING DEPARTMENT:**

Glen Morrow requested approval for Change Order #11 with INDOT for the Riley Arts Trail with an increase in cost of $57,778.01 for miscellaneous underground conflicts; with a new contract total of $4,082,822.76. Robertson moved to approve, duly seconded by Breese. Motion carried viva voce.

**PLANNING DEPARTMENT:**

Joanie Fitzwater requested approval of the Subdivision Improvement Agreement between the City of Greenfield and KS Real Estate Holdings, LLC for the Gateway Park Subdivision replat of lots 3 & 4 at the entrance of Progress Park; and submitting a Performance Bond in the amount of $20,152.00 for a sidewalk on Eagleston Way. Shelby moved to approve, duly seconded by Locke. Motion carried viva voce.

**WATER DEPARTMENT:**

Charles Gill requested approval of the recommendation from Donohue and Associates, Inc. for the Partial Payment #16 to Phoenix Fabricators and Erectors, LLC for the Southside Water Improvements Project – Water Storage Tower Project in the amount of $86,450.00 with a retainage of $4,550.00 for a total payment for Application #16 of $91,000.00. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Charles Gill requested approval of the Contract Agreement between the City of Greenfield and Central Painting and Sandblasting, Inc. for the North Water Tower Maintenance Project with a cost of $150,000.00. Our City Attorney has reviewed and approved the Contract Agreement. Shelby moved to approve, duly seconded by Robertson. Motion carried viva voce.

Charles Gill requested approval of the probationary hire of Luke Laughlin to the position of Water Distribution Operator F with an hourly rate of $25.47, effective March 29th. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

**PARKS DEPARTMENT:**

Ellen Kuker requested approval of Change Order #6 with a deduction in cost of $3,554.00 for the Riley Park Shelter House Construction Project. Robertson moved to approve, duly seconded by Shelby. Motion carried viva voce.

**FIRE DEPARTMENT:**

Chief Jason Horning requested the bids received for the turnout gear be opened and read into record. The bid received was:

**Hoosier Fire Equipment , Inc. $132,000.00 for (25) twenty-five sets**

Chief Jason Horning requested approval to award Hoosier Fire Equipment for the turnout gear with a cost of $132,000.00 for (25) twenty-five sets. Shelby moved to approve, duly seconded by Breese. Motion carried viva voce.

Chief Jason Horning requested to table the annual renewal of the Vector Solutions Agreement until the next BOW meeting. Breese moved to approve, duly seconded by Locke. Motion carried viva voce.

**WASTE WATER DEPARTMENT:**

Nicholas Dezelan requested approval for the promotion of Kevin Davis and Zach Evans to Apprentice Operator V with an hourly rate of $32.35, effective March 15th. Kevin and Zach have successfully completed the 4,000 hour milestone of our Wastewater Utility Apprenticeship Program. Locke moved to approve, duly seconded by Shelby. Motion carried viva voce.

Nicholas Dezelan requested approval of the recommendation from Commonwealth Engineers, Inc., and F.A. Wilhelm’s Change Order #10 for the Wastewater Treatment Plant Improvements Project for parts and labor with an increase cost of $77,461.00. This change would bring the new contract total to $71,782,253.00 with no change in contract time. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

Nicholas Dezelan requested approval for the Professional Services Agreement between the City of Greenfield and American Structurepoint, Inc. for design services related to the Franklin Road Sanitary Sewer Extension with a cost of $162,400.00. Robertson moved to approve, duly seconded by Locke. Motion carried viva voce.

Nicholas Dezelan requested approval of the Reimbursement Agreement between the City of Greenfield and Indiana Gas Company, Inc. dba CenterPoint Energy North for work related to the Waterview Lift Station with the estimated amount of $4,822.96. Breese moved to approve, duly seconded by Robertson. Motion carried viva voce.

**UTILITY COORDINATOR:**

Jane Webb requested approval of the 2nd Quarter Tracker as submitted. Locke moved to approve, duly seconded by Robertson. Motion carried viva voce.

PROPOSED ECA FACTOR / KWH $0.000000

PREVIOUS ECA FACTOR / KWH $0.000000

CHANGE IN ECA / KWH $0.000000

**ADJOURNMENT:**

There being no further business to be brought before the Greenfield Board of Public Works and Safety,

Shelby moved to adjourn the meeting at 11:06 a.m., duly seconded by Locke. Motion carried viva voce.

Mayor Guy Titus declared the meeting adjourned and announced that the next meeting of the Board of Works will be held on Tuesday, April 8th at 10:00 a.m.

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Penny Lawyer Guy Titus, Mayor

Deputy Clerk-Treasurer Presiding Officer

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Lori Elmore

Clerk-Treasurer