



13 May 2025

Mayor Guy Titus  
Board of Works and Public Safety  
10 South State St.  
Greenfield, IN 46140

Re: Well Maintenance Task Order 2-6

Mayor and Board Members,

Municipal Water Well 1-2 has been found during routine maintenance inspection to require cleaning and service. This work will consist of pulling the well pump, pre-cleaning camera inspection, tank cleaning of the well casing and screen, post-cleaning camera inspection and reinstallation of the pump. This work is consistent with our PSA with Peerless Mid-West and through Task Order 2-4 this work will be performed.

I request the Board approve Task Order 2-6 as presented in the amount of \$ 21,870 to be completed as soon as possible.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Charles Gill".

Charles Gill  
Water Utility Manager

cc: Jane Webb, Utility Coordinator  
Lori Elmore, Clerk-Treasurer



**TASK ORDER NO. 2-6 TO  
CONTINUING PROFESSIONAL SERVICES AGREEMENT  
Between City of Greenfield (Owner) and  
Peerless Midwest, Inc. (Engineer)  
Date of Original Executed Agreement: 27 December 2022**

**TASK ORDER NAME/DESCRIPTION**

*Task 2- 6: Well Cleaning and Service*

The purpose of this Task Order is to provide all parts, materials, and labor for the cleaning of City of Greenfield Municipal Water Well 1-2.

**A. SCOPE OF SERVICES**

Engineer's proposed task under this scope of services are as follows:

**1. Clean Well in accordance with state laws and requirements**

- 1.1. Provide 2-person crew to perform flow test, recording GPM, static water level, pumping water levels at pump design.
- 1.2. Crew will inject chemicals into the well for an overnight soak.
- 1.3. Crew will come back the following day to surge chemicals in the well screen then repeat chemically clean with tank surging for the week measuring the wells performance each day for the week.

**B. KEY STAFF**

ENGINEER shall include all subcontractors relevant to the scope of services in this task order. ENGINEER may not remove or otherwise substitute subcontractors indicated on without consent of OWNER. A failure by ENGINEER to provide the subcontractors as required by this Article shall be considered a material breach of the Agreement.

1. Utility Manager Charles Gill
2. Assistant Utility Manager Jimmy Griffith
3. Project Manager Nick Rice

Note: Engineer reserves the right to assign additional staff as needed to complete Work of the Project.



**C. PROJECT TIMING**

Task Order shall be completed by the ENGINEER and delivered to the GREENFIELD DEPARTMENT OF ENGINEERING (OWNER) according to the schedule below.

Engineer is authorized to proceed approval of this Task Order by City of Greenfield.

**D. COMPENSATION**

1. Compensation for the work as defined in the Scope of Services of this Task Order shall be in accordance with ENGINEER’s standard charge out rates in effect at the time the Services are performed. Routine expenses will be billed at cost and sub-consultant costs will include a 10% markup. The total cost for these Services and expenses are as follows:

Lump sum amount \$ 21,870

If additional days are needed to complete this process per day sum is \$ 3,480

2. ENGINEER will bill Owner monthly, with net payment due in 30 days.
3. ENGINEER will notify Owner if Project scope changes require modifications to the above-stated contract value. Services relative to scope changes will not be initiated without written authorization from Owner.

**APPROVED FOR OWNER**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

**APPROVED FOR ENGINEER**

By: Peerless Midwest Inc. \_\_\_\_\_

Printed Name: Nick Rice \_\_\_\_\_

Title: Project Manager \_\_\_\_\_

Signature: *Nick Rice* \_\_\_\_\_